



THE CITY OF NEW YORK MANHATTAN COMMUNITY BOARD 3

59 East 4th Street - New York, NY 10003
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Jamie Rogers, Board Chair

Susan Stetzer, District Manager

Requirements regarding TLC new or renewal licenses

Community Board #3 has established the following requirements for car and limousine services to obtain the Board's approval for TLC renewal or new licenses:

- 1) Most of our streets are narrow, crowded and busy. To limit problems caused by double-parked cars, the Board requires that you provide off-street parking for your vehicles when they are not in active use.
- 2) The Board also requires that all laws regarding sanitation and other quality of life laws be strictly complied with.

The Board requests that you bring the following items with you at the time that you come before the Board's Transportation Committee:

- 1) Completed "Information Form: TLC New or Renewal Licenses" (see attached);
- 2) A copy of the letter from your garage or parking lot that was submitted with the TLC application. This is the letter that states how many spaces your company is renting for its inactive vehicles.
- 3) A "Memorandum to All Drivers" signed by all drivers acknowledging that they understand they must adhere to the quality of life laws (see attached).

Thank you for your cooperation, which should help the Transportation Committee to quickly evaluate your license application.

Information Form: TLC New or Renewal Licenses

Is your license application: New Renewal

Name of establishment

DRAGON EXPRESS

Business address and Cross streets

136-31 41 AVE #PH
FLUSHING, NY 11355

Business phone number

718-496-9967

Contact name

WALLACE LEE

Title

MANAGER

Date business established

07/10/2012

Date of initial TLC approval

09/12/2016

Total number of cars

22

Peak number of cars in operation

22

Number of company-owned cars that must be parked during off-peak hours

0

Number of parking spaces rented

12

Name and location of your garage or parking lot

4173 BOWNE STREET
FLUSHING, NY 11355

Memorandum to All Drivers

In order to preserve our company's reputation as a good neighbor, all drivers are required to respect all "quality of life" laws. In particular,

- 1) All service vehicles must be parked in the parking lot during layover between calls. No illegal parking. No double-parking. No idling.
- 2) All drivers must comply with all sanitation and health regulations. No littering.

Please sign below to indicate that you will comply with these rules and regulations.

#11 DA REN SERVICE-WEI

#12 CHU QINGMING

#20 Zhang JunBing ✓

#21 Tong ShuTun

#57 Xie PuLun

#75 Lin Ren Xi

#79 Yu, SHI HUA

#86 Li TuHe

#91 Hu Ye

#105 XIANG JIANG CAO

Owner: Hongwei Jiang